

Slide 1 - Slide 1

The screenshot shows the 'User Action Profile within Business Module' interface. At the top, the title is 'User Action Profile within Business Module'. Below the title, there are fields for 'User Code' (Infolab) and 'Business Module' (Payroll). To the right of these fields are icons for a single user, two users, and a document, along with 'Save' and 'Quit' buttons. A list of 18 action types is displayed in a table format, with columns for 'Action Type', 'Business Module', and 'Description'. Below the list are navigation buttons: 'Nex', 'Pre', 'Add', 'Ins', 'Ed', 'Del'. To the right of the list, there are three paragraphs of text providing instructions on how to manage these actions.

Action Type	Business Module	Description
1 pay-01-clock	Payroll 01	Clocking
2 pay-01-eng	Payroll 01	Enquiries
3 pay-01-fm	Payroll 01	File Maint
4 pay-01-rep	Payroll 01	Reports
5 pay-01-steps	Payroll 01	Steps
6 pay-01-util	Payroll 01	Utilities
7 pay-02-ctrl	Payroll 02	Controls
8 pay-02-eng	Payroll 02	Enquiries
9 pay-02-fm	Payroll 02	File Maint
10 pay-02-rep	Payroll 02	Reports
11 pay-02-steps	Payroll 02	Steps
12 pay-02-util	Payroll 02	Utilities
13 pay-03-ctrl	Payroll 03	Controls
14 pay-03-eng	Payroll 03	Enquiries
15 pay-03-fm	Payroll 03	File Maint
16 pay-03-rep	Payroll 03	Reports
17 pay-03-steps	Payroll 03	Steps
18 pay-03-util	Payroll 03	Utilities

Action Access paths 'hang' onto the specified Business Module, and the same Actions can be associated with multiple Business Modules.

Removing an Action here is an effective way to remove access, because underlying options will then be removed automatically.

Adding Actions here is not a productive way to grant access, because this method will not automatically create Options underneath.

The most productive methods for granting new Actions on a Business Module are 'Copy Profile' and Profile Subscription. Also, when new Options are added on the Options screen, then the related Actions are automatically inserted here.

Slide notes

When setting up Payroll Access, it is useful to have a look at this Action Profile on Payroll.

Slide 2 - Slide 2

IES Client v8.36 : My IES

Help Submit Quit Functions Commands

### User Action Profile within Business Module

User Code:

Business Module:

Action Type	
1 pay-01-clock	Payroll 01 Clocking
2 pay-01-enq	Payroll 01 Enquiries
3 pay-01-fm	Payroll 01 File Maint
4 pay-01-rep	Payroll 01 Reports
5 pay-01-steps	Payroll 01 Steps
6 pay-01-util	Payroll 01 Utilities
7 pay-02-ctrl	Payroll 02 Controls
8 pay-02-enq	Payroll 02 Enquiries
9 pay-02-fm	Payroll 02 File Maint
10 pay-02-rep	Payroll 02 Reports
11 pay-02-steps	Payroll 02 Steps
12 pay-02-util	Payroll 02 Utilities
13 pay-03-ctrl	Payroll 03 Controls
14 pay-03-enq	Payroll 03 Enquiries
15 pay-03-fm	Payroll 03 File Maint
16 pay-03-rep	Payroll 03 Reports
17 pay-03-steps	Payroll 03 Steps
18 pay-03-util	Payroll 03 Utilities

Save  
Quit

Action Access paths 'hang' onto the specified Business Module, and the same Actions can be associated with multiple Business Modules.

Removing an Action here is an effective way to remove access, because underlying options will then be removed automatically.

Adding Actions here is not a productive way to grant access, because this method will not automatically create Options underneath.

The most productive methods for granting new Actions on a Business Module are 'Copy Profile' and Profile Subscription. Also, when new Options are added on the Options screen, then the related Actions are automatically inserted here.

Nex Pre Add Ins Ed Del

Slide notes

This is a typical example of a User who has full access to all Payroll Types in the Datamart.

## Slide 3 - Slide 3

IES Client v8.36 : My IES

Help Submit Quit Functions Commands

## User Action Profile within Business Module

User Code: Infolab  
Business Module: Payroll

1	Payroll 01 Clocking
2	Payroll 01 Enquiries
3	Payroll 01 File Maint
4	Payroll 01 Reports
5	Payroll 01 Steps
6	Payroll 01 Utilities
7	Payroll 02 Controls
8	Payroll 02 Enquiries
9	Payroll 02 File Maint
10	Payroll 02 Reports
11	Payroll 02 Steps
12	Payroll 02 Utilities
13	Payroll 03 Controls
14	Payroll 03 Enquiries
15	Payroll 03 File Maint
16	Payroll 03 Reports
17	Payroll 03 Steps
18	Payroll 03 Utilities

Save  
Quit

Action Access paths 'hang' onto the specified Business Module, and the same Actions can be associated with multiple Business Modules.

Removing an Action here is an effective way to remove access, because underlying options will then be removed automatically.

Adding Actions here is not a productive way to grant access, because this method will not automatically create Options underneath.

The most productive methods for granting new Actions on a Business Module are 'Copy Profile' and Profile Subscription. Also, when new Options are added on the Options screen, then the related Actions are automatically inserted here.

Nex Pre Add Ins Ed Del

## Slide notes

We can see that we have Payroll Action Menus for types 01, 02 and 03.

Slide 4 - Slide 4

IES Client v8.36 : My IES

Help Submit Quit Functions Commands

### User Action Profile within Business Module

User Code: Infolab  
Business Module: Payroll

Action Type	
1 pay-01-clock	Payroll 01 Clocking
2 pay-01-enq	Payroll 01 Enquiries
3 pay-01-fm	Payroll 01 File Maint
4 pay-01-rep	Payroll 01 Reports
5 pay-01-steps	Payroll 01 Steps
6 pay-01-util	Payroll 01 Utilities
7 pay-02-ctrl	Payroll 02 Controls
8 pay-02-enq	Payroll 02 Enquiries
9 pay-02-fm	Payroll 02 File Maint
10 pay-02-rep	Payroll 02 Reports
11 pay-02-steps	Payroll 02 Steps
12 pay-02-util	Payroll 02 Utilities
13 pay-03-ctrl	Payroll 03 Controls
14 pay-03-enq	Payroll 03 Enquiries
15 pay-03-fm	Payroll 03 File Maint
16 pay-03-rep	Payroll 03 Reports
17 pay-03-steps	Payroll 03 Steps
18 pay-03-util	Payroll 03 Utilities

Nex Pre Add Ins Ed Del

Save  
Quit

Action Access paths 'hang' onto the specified Business Module, and the same Actions can be associated with multiple Business Modules.

Removing an Action here is an effective way to remove access, because underlying options will then be removed automatically.

Adding Actions here is not a productive way to grant access, because this method will not automatically create Options underneath.

The most productive methods for granting new Actions on a Business Module are 'Copy Profile' and Profile Subscription. Also, when new Options are added on the Options screen, then the related Actions are automatically inserted here.

Slide notes

Slide 5 - Slide 5

**User Action Profile within Business Module**

User Code:  Business Module:

Action Type	Action Name	Business Module
1	pay-01-clock	Payroll 01 Clocking
2	pay-01-enq	Payroll 01 Enquiries
3	pay-01-fm	Payroll 01 File Maint
4	pay-01-rep	Payroll 01 Reports
5	pay-01-steps	Payroll 01 Steps
6	pay-01-util	Payroll 01 Utilities
7	pay-02-ctrl	Payroll 02 Controls
8	pay-02-enq	Payroll 02 Enquiries
9	pay-02-fm	Payroll 02 File Maint
10	pay-02-rep	Payroll 02 Reports
11	pay-02-steps	Payroll 02 Steps
12	pay-02-util	Payroll 02 Utilities
13	pay-03-ctrl	Payroll 03 Controls
14	pay-03-enq	Payroll 03 Enquiries
15	pay-03-fm	Payroll 03 File Maint
16	pay-03-rep	Payroll 03 Reports
17	pay-03-steps	Payroll 03 Steps
18	pay-03-util	Payroll 03 Utilities

Save  
Quit

Action Access paths 'hang' onto the specified Business Module, and the same Actions can be associated with multiple Business Modules.

Removing an Action here is an effective way to remove access, because underlying options will then be removed automatically.

Adding Actions here is not a productive way to grant access, because this method will not automatically create Options underneath.

The most productive methods for granting new Actions on a Business Module are 'Copy Profile' and Profile Subscription. Also, when new Options are added on the Options screen, then the related Actions are automatically inserted here.

Nex Pre Add Ins Ed Del

Slide notes

In fact, the Agri Flex is a type 03 Payroll, and if a User will only be working with the Agri Flex Payroll in the Datamart, then the entries for types 01 and 02 can be deleted.

Slide 6 - Slide 6

The screenshot shows the IES Client v8.36: My IES application window. The title bar includes 'Help', 'Infolab', 'Connections', 'Logon', 'Logoff', 'Companion', 'Wizard', 'How do I', 'DataMarts', 'Business Modules', 'Action Focus', and 'Option Select'. Below the title bar is a toolbar with icons for search, help, home, back, forward, and refresh. The main content area is titled 'User Access and Profile Management' and contains the text: 'All options for managing User Codes, User Access Profiles and User privileges are available here.' To the right of this text is a small map image. Below the text are six categories of options, each with a key icon and a list of links: 'User Administration' (New User, Maintain User, Remove User(s), User Groups), 'Reports' (Access Reports), 'New Access Methods' (Copy Profile(s), Add / Remove By Capture, Applications Direct, Actions Direct, Options Direct, Mobile Access), 'Custom Options' (Local Options), 'Application Help' (Knowledge Base), and 'Manage Access' (Enforce Profiles, Query Process Option, Check Redundancies). A 'Ses' label is visible in the bottom left corner of the application window.

Slide notes

Slide 7 - Slide 7

The screenshot shows the IES Client v8.36: My IES application window. The title bar includes 'Help', 'Infolab', 'Connections', 'Logon', 'Logoff', 'Companion', 'Wizard', 'How do I', 'DataMarts', 'Business Modules', 'Action Focus', and 'Option Select'. Below the title bar is a toolbar with icons for search, home, back, forward, and refresh. The main content area is titled 'User Access and Profile Management' and contains the text: 'All options for managing User Codes, User Access Profiles and User privileges are available here.' To the right of this text is a small map image. Below the text are six categories of options, each with a key icon and a list of links: 'User Administration' (New User, Maintain User, Remove User(s), User Groups), 'Reports' (Access Reports), 'New Access Methods' (Copy Profile(s), Add / Remove By Capture, Applications Direct, Actions Direct, Options Direct, Mobile Access), 'Custom Options' (Local Options), 'Application Help' (Knowledge Base), and 'Manage Access' (Enforce Profiles, Query Process Option, Check Redundancies). A 'Ses' label is visible in the bottom left corner of the application window.

Slide notes