

Slide 1 - Slide 1

Slide notes

After registering an Employee for the Payroll, we will use the maintenance option to configure the settings for the Employee further. We can also use the option from time to time to make changes, or to add secondary earnings and deductions.

Slide 2 - Slide 2

The screenshot shows a web browser window titled "IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved." The main content area has a light gray background with the heading "Payroll Master" in large white font. Below the heading is a paragraph of text: "If the employee is not yet listed on the payroll, please choose new payee, else simply maintain or update the master record." At the bottom of the main area are three dark gray rectangular buttons labeled "New Payee", "Maintain Payee", and "Quit". The browser's status bar at the bottom shows the date and time "WEDNESDAY 23 OCTOBER 2013 1:23 PM", a user profile icon, and the text "INFOLAB [@ GUMMY HOOPS INC - IESBUSINESS]". There are also icons for "PAYROLL" and "PAYROLL 03: AGRI FLEX".

Slide notes

Slide 3 - Slide 3

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

Payroll Master: Maintain Payee

Employee No

Title

Name

Pay Group

[Save](#)
[Quit](#)

	Payroll(s) to Include with	Status
1		

Dbi-click an empty line to add a Payroll.
Dbi-click a Payroll line to configure it.

Created By Last Upd By
Created On Last Updated

WEDNESDAY 23 OCTOBER 2013 1:23 PM INFOLAB [@ GUMMY HOOPS INC - IESBUSINESS] PAYROLL MAINTAIN PAYROLL: PAYEE

Slide notes

Slide 4 - Slide 4

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

Payroll Master: Maintain Payee

[Save](#)
[Quit](#)

Employee No

Title

Name

Pay Group

	Payroll(s) to Include with	Status
1		

Dbi-click an empty line to add a Payroll.
Dbi-click a Payroll line to configure it.

Created By Last Upd By

Created On Last Updated

WEDNESDAY 23 OCTOBER 2013 1:23 PM INFOLAB [@ GUMMY HOOPS INC - IESBUSINESS] PAYROLL MAINTAIN PAYROLL: PAYEE

Slide notes

The Employee must be flagged for a Pay Group.

Slide 5 - Slide 5

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Payroll Master: Maintain Payee

Employee No:

Title:

Name:

Pay Group:

Payroll(s) to Include with	Status
1: 03 Agri Flex Estates	employee inactive on this payroll

Next Prev Add Ins Ed Del

DbI-click an empty line to add a Payroll.
DbI-click a Payroll line to configure it.

Created By: Last Upd By:
Created On: Last Updated:

WEDNESDAY 23 OCTOBER 2013 1:23 PM INFOLAB [@ GUMMY HOOPS INC - IESBUSINESS] PAYROLL MAINTAIN PAYROLL: PAYEE

Slide notes

Since the Employee is new on the Payroll, the status is not yet showing as active. We dbI-click to configure this Employee Payroll entry.

Slide 6 - Slide 6

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: -

State: Active

First Main Run:

Emp Status:

Natura Status:

Basic Pay Rate:

Fixed Premi Day Rate:

Pay History: -

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By:

Created On: 23/10/2013 @ 13:23 Last Updated:

WEDNESDAY 23 OCTOBER 2013 1:23 PM INFOLAB [@ GUMMY HOOPS INC - IESBUSINESS] PAYROLL EMPLOYEE PAYROLL SET

Slide notes

Slide 7 - Slide 7

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

[Save](#)
[Quit](#)

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: -

State: **Active** (dropdown menu showing Active, Inactive)

First Main Run: **Inactive**

Emp Status:

Natura Status:

Basic Pay Rate:

Fixed Premi Day Rate:

Pay History: -

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By:

Created On: 23/10/2013 @ 13:23 Last Updated:

WEDNESDAY 23 OCTOBER 2013 1:23 PM INFOLAB [@ GUMMY HOOPS INC - IESBUSINESS] PAYROLL EMPLOYEE PAYROLL SET

Slide notes

Slide 8 - Slide 8

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

[Save](#)
[Quit](#)

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: -

State: Active

First Main Run:

Emp Status:

Natura Status:

Basic Pay Rate:

Fixed Premi Day Rate:

Pay History: -

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By:

Created On: 23/10/2013 @ 13:23 Last Updated:

WEDNESDAY 23 OCTOBER 2013 1:23 PM INFOLAB [@ GUMMY HOOPS INC - IESBUSINESS] PAYROLL EMPLOYEE PAYROLL SET

Slide notes

Slide 9 - Slide 9

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

[Save](#)
[Quit](#)

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: -

State: Active

First Main Run:

Emp Status:

Natura Status:

Basic Pay Rate:

Fixed Premi Day Rate:

Pay History: -

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By:

Created On: 23/10/2013 @ 13:23 Last Updated:

WEDNESDAY 23 OCTOBER 2013 1:23 PM INFOLAB [@ GUMMY HOOPS INC - IESBUSINESS] PAYROLL EMPLOYEE PAYROLL SET

Slide notes

Slide 10 - Slide 10

Firefox

IES Web Client 8.6

localhost/ies

Google

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

Document Display

[Next](#)

CURRENT PROCESS = [PAYROLL02-01-T03] EMPLOYEE PAYROLL SET

Optional. If specified, the Employee will not be included on a Payrun until the Main Run number is at least equal to the stated run.

Function

Configuration of Employee Payroll Set.

Caution

None.

Description

Please follow the prompts.

Make a copy - [Text Copy](#)

Search Phrase

Search the IES web on-line documentation by typing a phrase, then choose "search".

[Search](#)

Doc Key

Slide notes

We only need to state the 1st Main Run for the Employee if it is not the next run.

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Firefox

IES Web Client 8.6

localhost/ies

Google

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: - Pay History: -

State: Active

First Main Run:

Emp Status:

Natura Status:

Basic Pay Rate:

Fixed Premi Day Rate:

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By:

Created On: 23/10/2013 @ 13:25 Last Updated:

Slide notes

Slide 12 - Slide 12

The screenshot shows the 'Payee Payroll Set' form in the IES Web Client 8.6. The browser window title is 'IES Web Client 8.6' and the address bar shows 'localhost/ies'. The page has a navigation menu with 'Main', 'Earnings', and 'Deductions' tabs. The main content area is titled 'Payee Payroll Set' and includes a 'Save' and 'Quit' link. The form contains the following fields and sections:

- Employee No: 2001
- Name: Kelly Mark Donald
- Payroll Identity: Agri Flex Estates
- Settings: -
 - State: Active (dropdown)
 - First Main Run: [empty]
 - Emp Status: [yellow highlighted]
 - Natura Status: [pink highlighted]
 - Basic Pay Rate: [pink highlighted]
 - Fixed Premi Day Rate: [pink highlighted]
- Pay History: -

	Exec	MainRun	SubRun	Pay From	Pay To
1					

At the bottom of the form, there are fields for 'Created By' (Infolab) and 'Created On' (23/10/2013 @ 13:25), along with 'Last Upd By' and 'Last Updated' fields.

Slide notes

The Employee must have a valid status, and this is an Employee Status type already defined for the Payroll.

Slide 13 - Slide 13

The screenshot shows a web browser window with the address bar at localhost/ies. The page title is 'IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.' The main content area is titled 'Payee Payroll Set' and contains the following elements:

- Navigation tabs: 1 Main, 2 Earnings, 3 Deductions
- Buttons: Save, Quit
- Employee No: 2001
- Name: Kelly Mark Donald
- Payroll Identity: Agri Flex Estates
- Settings section:
 - State: Active (dropdown menu)
 - First Main Run: [empty field]
 - Emp Status: KBT
 - Natura Status: [empty field]
 - Basic Pay Rate: [empty field]
 - Fixed Premi Day Rate: [empty field]
- Pay History section:

	Exec	MainRun	SubRun	Pay From	Pay To
1					
- Footer information:
 - Created By: Infolab
 - Created On: 23/10/2013 @ 13:25
 - Last Upd By: [empty field]
 - Last Updated: [empty field]

Slide notes

Slide 14 - Slide 14

Firefox

IES Web Client 8.6

localhost/ies

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Name: Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: - Pay History: -

State: Active

First Main Run:

Emp Status: KBT - Monthly, Permanent

Natura Status:

Basic Pay Rate:

Fixed Premi Day Rate:

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By:

Created On: 23/10/2013 @ 13:25 Last Updated:

Slide notes

Slide 15 - Slide 15

Firefox

IES Web Client 8.6

localhost/ies

Google

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: - Pay History: -

State: Active

First Main Run:

Emp Status: KBT - Monthly, Permanent

Natura Status:

Basic Pay Rate:

Fixed Premi Day Rate:

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By:

Created On: 23/10/2013 @ 13:25 Last Updated:

Slide notes

Slide 16 - Slide 16

Firefox

IES Web Client 8.6

localhost/ies

Google

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: -

State: Active

First Main Run: _____

Emp Status: KBT - Monthly, Permanent

Natura Status: _____

Basic Pay Rate: _____

Fixed Premi Day Rate: _____

Pay History: -

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By: _____

Created On: 23/10/2013 @ 13:25 Last Updated: _____

Slide notes

Slide 17 - Slide 17

Firefox

IES Web Client 8.6

localhost/ies

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: - Pay History: -

State: Active

First Main Run:

Emp Status: KBT - Monthly, Permanent

Natura Status:

Basic Pay Rate:

Fixed Premi Day Rate:

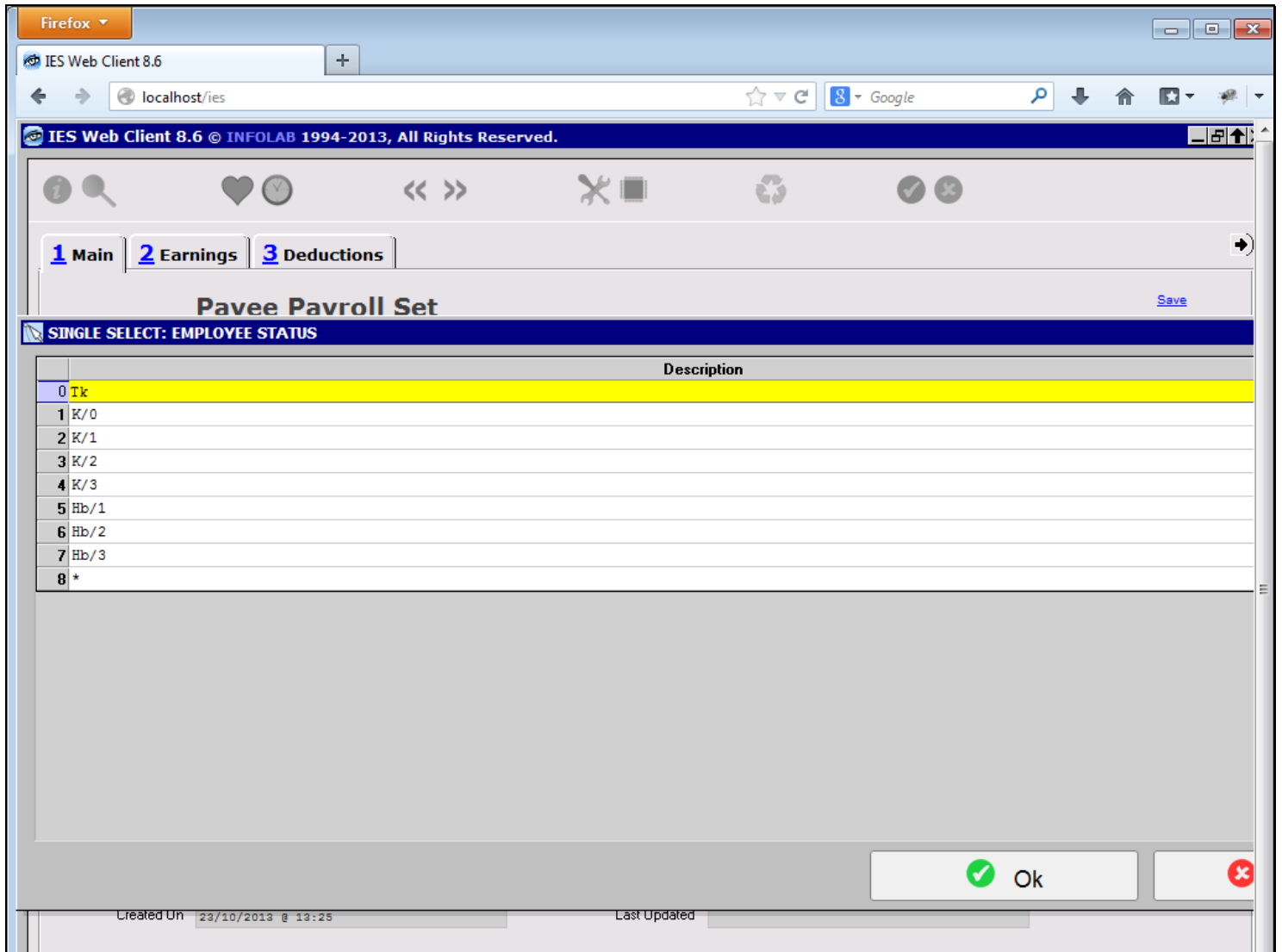
	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By:

Created On: 23/10/2013 @ 13:25 Last Updated:

Slide notes

Slide 18 - Slide 18



Slide notes

We must select a Natura option for the Employee, and if it is not used, we can just select the '*' option.

Slide 19 - Slide 19

The screenshot shows a web browser window with the address bar at localhost/ies. The page title is 'IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.'. The main content area has three tabs: '1 Main', '2 Earnings', and '3 Deductions'. Below the tabs is a header for 'Pavee Pavroll Set' with a 'Save' button. A modal dialog box titled 'SINGLE SELECT: EMPLOYEE STATUS' is open, displaying a table with the following data:

	Description
0	Tk
1	K/0
2	K/1
3	K/2
4	K/3
5	Hb/1
6	Hb/2
7	Hb/3
8	*

The row with '8 *' is highlighted in yellow. At the bottom of the dialog box are 'Ok' and 'Cancel' buttons. The footer of the page shows 'Created On 23/10/2013 @ 13:25' and 'Last Updated'.

Slide notes

Slide 20 - Slide 20

The screenshot shows the 'Payee Payroll Set' form in the IES Web Client 8.6. The form is displayed in a Firefox browser window. The browser's address bar shows 'localhost/ies'. The page title is 'IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.' The form has three tabs: '1 Main', '2 Earnings', and '3 Deductions'. The 'Main' tab is selected. The form contains the following fields and sections:

- Employee No:** 2001
- Name:** Kelly Mark Donald
- Payroll Identity:** Agri Flex Estates
- Settings:**
 - State: Active
 - First Main Run: [empty]
 - Emp Status: KBT - Monthly, Permanent
 - Natura Status: *
 - Basic Pay Rate: [highlighted in yellow]
 - Fixed Premi Day Rate: [empty]
- Pay History:**

	Exec	MainRun	SubRun	Pay From	Pay To
1					
- Footer:**
 - Created By: Infolab
 - Created On: 23/10/2013 @ 13:25
 - Last Upd By: [empty]
 - Last Updated: [empty]

Slide notes

There has to be a Basic Pay rate, although for "pay as you work" Employee types, we can state zero.

Slide 21 - Slide 21

Firefox

IES Web Client 8.6

localhost/ies

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: -

State: Active

First Main Run: []

Emp Status: KBT - Monthly, Permanent

Natura Status: *

Basic Pay Rate: 2

Fixed Premi Day Rate: []

Pay History: -

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By: []

Created On: 23/10/2013 @ 13:25 Last Updated: []

Slide notes

Slide 22 - Slide 22

Firefox

IES Web Client 8.6

localhost/ies

Google

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: - Pay History: -

State: Active

First Main Run:

Emp Status: KBT - Monthly, Permanent

Natura Status: *

Basic Pay Rate: 20

Fixed Premi Day Rate:

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By:

Created On: 23/10/2013 @ 13:25 Last Updated:

Slide notes

Slide 23 - Slide 23

Firefox

IES Web Client 8.6

localhost/ies

Google

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1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: -

State: Active

First Main Run: []

Emp Status: KBT - Monthly, Permanent

Natura Status: *

Basic Pay Rate: 200

Fixed Premi Day Rate: []

Pay History: -

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By: []

Created On: 23/10/2013 @ 13:25 Last Updated: []

Slide notes

Slide 24 - Slide 24

The screenshot shows a web browser window with the following details:

- Browser: Firefox
- Page Title: IES Web Client 8.6
- Address Bar: localhost/ies
- Page Content: IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.
- Navigation: 1 Main, 2 Earnings, 3 Deductions
- Section: Payee Payroll Set
- Buttons: Save, Quit
- Employee No: 2001
- Name: Kelly Mark Donald
- Payroll Identity: Agri Flex Estates
- Settings:
 - State: Active
 - First Main Run: [empty]
 - Emp Status: KBT - Monthly, Permanent
 - Natura Status: *
 - Basic Pay Rate: 2000
 - Fixed Premi Day Rate: [empty]
- Pay History:

	Exec	MainRun	SubRun	Pay From	Pay To
1					
- Footer:
 - Created By: Infolab
 - Created On: 23/10/2013 @ 13:25
 - Last Upd By: [empty]
 - Last Updated: [empty]

Slide notes

Slide 25 - Slide 25

Firefox

IES Web Client 8.6

localhost/ies

Google

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: - Pay History: -

State: Active

First Main Run:

Emp Status: KBT - Monthly, Permanent

Natura Status: *

Basic Pay Rate: 20000

Fixed Premi Day Rate:

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By:

Created On: 23/10/2013 @ 13:25 Last Updated:

Slide notes

Slide 26 - Slide 26

Payee Payroll Set [Save](#) [Quit](#)

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: - Pay History: -

State: Active

First Main Run:

Emp Status: KBT - Monthly, Permanent

Natura Status: *

Basic Pay Rate: 200000

Fixed Premi Day Rate:

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By:

Created On: 23/10/2013 @ 13:25 Last Updated:

Slide notes

Slide 27 - Slide 27

Firefox

IES Web Client 8.6

localhost/ies

Google

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1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: -

State: Active

First Main Run: []

Emp Status: KBT - Monthly, Permanent

Natura Status: *

Basic Pay Rate: 2000000

Fixed Premi Day Rate: []

Pay History: -

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By: []

Created On: 23/10/2013 @ 13:25 Last Updated: []

Slide notes

Slide 28 - Slide 28

Firefox

IES Web Client 8.6

localhost/ies

Google

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1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: -

State: Active

First Main Run: []

Emp Status: KBT - Monthly, Permanent

Natura Status: *

Basic Pay Rate: 2000000

Fixed Premi Day Rate: []

Pay History: -

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By: []

Created On: 23/10/2013 @ 13:25 Last Updated: []

Slide notes

Slide 29 - Slide 29

The screenshot shows the 'Payee Payroll Set' form in the IES Web Client 8.6. The form is divided into several sections:

- Employee Information:** Employee No: 2001, Name: Kelly Mark Donald, Payroll Identity: Agri Flex Estates.
- Settings:** State: Active, First Main Run: (empty), Emp Status: KBT - Monthly, Permanent, Natura Status: +, Basic Pay Rate: 2,000,000.00, Fixed Premi Day Rate: 0.
- Pay History:** A table with columns: Exec, MainRun, SubRun, Pay From, Pay To. It contains one row with the number 1 in the first column.
- Footer:** Created By: Infolab, Created On: 23/10/2013 @ 13:25, Last Upd By: (empty), Last Updated: (empty).

Slide notes

The Fixed Premi Day rate is also mandatory, but once again if it is not used we can state zero.

Slide 30 - Slide 30

Firefox

IES Web Client 8.6

localhost/ies

Google

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: -

State: Active

First Main Run: []

Emp Status: KBT - Monthly, Permanent

Natura Status: *

Basic Pay Rate: 2,000,000.00

Fixed Premi Day Rate: 30

Pay History: -

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By: []

Created On: 23/10/2013 @ 13:25 Last Updated: []

Slide notes

Slide 31 - Slide 31

Firefox

IES Web Client 8.6

localhost/ies

Google

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: -

State: Active

First Main Run: []

Emp Status: KBT - Monthly, Permanent

Natura Status: *

Basic Pay Rate: 2,000,000.00

Fixed Premi Day Rate: 300

Pay History: -

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By: []

Created On: 23/10/2013 @ 13:25 Last Updated: []

Slide notes

Slide 32 - Slide 32

Firefox

IES Web Client 8.6

localhost/ies

Google

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: -

State: Active

First Main Run: []

Emp Status: KBT - Monthly, Permanent

Natura Status: *

Basic Pay Rate: 2,000,000.00

Fixed Premi Day Rate: 3000

Pay History: -

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By: []

Created On: 23/10/2013 @ 13:25 Last Updated: []

Slide notes

Slide 33 - Slide 33

Firefox

IES Web Client 8.6

localhost/ies

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: -

State: Active

First Main Run: []

Emp Status: KBT - Monthly, Permanent

Natura Status: *

Basic Pay Rate: 2,000,000.00

Fixed Premi Day Rate: 30000

Pay History: -

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By: []

Created On: 23/10/2013 @ 13:25 Last Updated: []

Slide notes

If the Employee has not been included in a Pay run so far, then there will be no history at the 'Pay History' section yet.

Slide 34 - Slide 34

Firefox

IES Web Client 8.6

localhost/ies

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: -

State: Active

First Main Run: []

Emp Status: KBT - Monthly, Permanent

Natura Status: *

Basic Pay Rate: 2,000,000.00

Fixed Premi Day Rate: 30000

Pay History: -

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By: []

Created On: 23/10/2013 @ 13:25 Last Updated: []

Slide notes

Slide 35 - Slide 35

The screenshot shows the IES Web Client 8.6 interface in a Firefox browser window. The browser address bar shows 'localhost/ies'. The application title bar reads 'IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.'. The interface has three tabs: '1 Main', '2 Earnings', and '3 Deductions'. The 'Deductions' tab is active. Below the tabs, there are navigation icons. The main content area is divided into two sections:

Current and future earnings: -

Code	Name	Main Run	Amount	Quantity
1				

Earnings previously applied: -

Code	Name	Main Run	Amount	Quantity
1			0.00	0.00

Slide notes

The Employee already has Primary Earnings and Deductions based on his or her Employee Status. However, it is optional to include some Secondary Earnings and Deductions, but only when necessary.

Slide 36 - Slide 36

The screenshot shows a web browser window with the address bar at localhost/ies. The application title is 'IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.' The interface has three tabs: '1 Main', '2 Earnings', and '3 Deductions'. The 'Deductions' tab is active, displaying the text 'Current and future earnings: -' above a table. Below the table are navigation buttons: 'Next', 'Prev', 'Add', 'Ins', 'Ed', and 'Del'. Below these buttons is the text 'Earnings previously applied: -' followed by another table.

Code	Name	Main Run	Amount	Quantity
1				

Next Prev Add Ins Ed Del

Earnings previously applied: -

Code	Name	Main Run	Amount	Quantity
1			0.00	0.00

Slide notes

Slide 37 - Slide 37

The screenshot shows the IES Web Client 8.6 interface. At the top, there are navigation tabs for '1 Main', '2 Earnings', and '3 Deductions'. The 'Earnings' tab is active. Below the tabs, there are several icons for navigation and actions. The main content area is divided into two sections: 'Current and future earnings: -' and 'Earnings previously applied: -'. Each section contains a table with columns for Code, Name, Main Run, Amount, and Quantity. The 'Current and future earnings' table has one row with Code '1'. The 'Earnings previously applied' table has one row with Code '1', Amount '0.00', and Quantity '0.00'. Below the tables are navigation buttons: 'Next', 'Prev', 'Add', 'Ins', 'Ed', and 'Del'.

Current and future earnings: -

Code	Name	Main Run	Amount	Quantity
1				

Next Prev Add Ins Ed Del

Earnings previously applied: -

Code	Name	Main Run	Amount	Quantity
1			0.00	0.00

Slide notes

Slide 38 - Slide 38

The screenshot shows a web browser window with the address bar at localhost/ies. The page title is 'IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.' The main navigation tabs are '1 Main', '2 Earnings', and '3 Deductions'. Below the tabs, it says 'Current and future earnings: -'. A dialog box titled 'SINGLE SELECT: Earning Codes' is open, displaying a table with the following data:

	Description
0	991 - Allowance (taxable)
1	987 - Medical Allowance
2	986 - Other Earning (taxable)
3	985 - Other Earning (not taxable)

At the bottom right of the dialog box, there are 'Ok' and 'Cancel' buttons.

Slide notes

Slide 39 - Slide 39

Firefox

IES Web Client 8.6

localhost/ies

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1 Main 2 Earnings 3 Deductions

Current and future earnings: -

SINGLE SELECT: Earning Codes

	Description
0	991 - Allowance (taxable)
1	987 - Medical Allowance
2	986 - Other Earning (taxable)
3	985 - Other Earning (not taxable)

Ok

Slide notes

Slide 40 - Slide 40

The screenshot shows a web browser window with the address bar set to localhost/ies. The page title is 'IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.' The interface has three tabs: '1 Main', '2 Earnings', and '3 Deductions'. The 'Deductions' tab is active. Below the tabs, there is a section titled 'Current and future earnings: -' containing a table with the following data:

Code	Name	Main Run	Amount	Quantity
1 987				

Below the table are navigation buttons: Next, Prev, Add, Ins, Ed, Del.

Below that is a section titled 'Earnings previously applied: -' containing a table with the following data:

Code	Name	Main Run	Amount	Quantity
1			0.00	0.00

Slide notes

Slide 41 - Slide 41

The screenshot shows the IES Web Client 8.6 interface. At the top, there are navigation tabs for '1 Main', '2 Earnings', and '3 Deductions'. Below the tabs, the text 'Current and future earnings: -' is displayed. A table with the following columns is shown: Code, Name, Main Run, Amount, and Quantity. The first row is highlighted in yellow and contains the following data: Code: 1, Name: Medical Allowance, Main Run: 2, Amount: 0.00, and Quantity: 0.00. Below the table, there are buttons for 'Next', 'Prev', 'Add', 'Ins', 'Ed', and 'Del'. Underneath these buttons, the text 'Earnings previously applied: -' is displayed, followed by a table with one row: Code: 1, Name: (blank), Main Run: (blank), Amount: 0.00, and Quantity: 0.00.

Code	Name	Main Run	Amount	Quantity
1	Medical Allowance	2	0.00	0.00

Next Prev Add Ins Ed Del

Earnings previously applied: -

Code	Name	Main Run	Amount	Quantity
1			0.00	0.00

Slide notes

In our example, we will add a once off Medical Allowance. For a regular Earning or Deduction, we will state the Main Run as zero, but for a once off we will state the specific Run Number and the Earning will then apply only for that Run.

Slide 42 - Slide 42

The screenshot shows a web browser window with the address bar at localhost/ies. The application title is "IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved." The interface has three tabs: "1 Main", "2 Earnings", and "3 Deductions". The "Earnings" tab is active, displaying "Current and future earnings: -". Below this is a table with columns: Code, Name, Main Run, Amount, and Quantity. The first row is highlighted in yellow and contains: 1, 987, Medical Allowance, 2, 25000, 0.00. Below the table are buttons: Next, Prev, Add, Ins, Ed, Del. Underneath is the section "Earnings previously applied: -" with a table containing one row: 1, (blank), (blank), (blank), 0.00, 0.00.

Code	Name	Main Run	Amount	Quantity
1 987	Medical Allowance	2	25000	0.00

Next Prev Add Ins Ed Del

Earnings previously applied: -

Code	Name	Main Run	Amount	Quantity
1			0.00	0.00

Slide notes

Slide 43 - Slide 43

The screenshot shows a web browser window with the address bar at localhost/ies. The page title is 'IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.' The interface has three tabs: '1 Main', '2 Earnings', and '3 Deductions'. The 'Deductions' tab is active. Below the tabs, there is a section titled 'Current and future earnings: -' containing a table with the following data:

	Code	Name	Main Run	Amount	Quantity
1	987	Medical Allowance	2	25,000.00	0

Below the table are buttons for 'Next', 'Prev', 'Add', 'Ins', 'Ed', and 'Del'. Underneath is a section titled 'Earnings previously applied: -' with a table containing one row:

	Code	Name	Main Run	Amount	Quantity
1				0.00	0.00

Slide notes

Quantity is not applicable.

Slide 44 - Slide 44

The screenshot shows a web browser window with the address bar at localhost/ies. The page title is 'IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.' The interface has three tabs: '1 Main', '2 Earnings', and '3 Deductions'. The 'Earnings' tab is active, displaying 'Current and future earnings: -' with a table. Below the table are navigation buttons: 'Next', 'Prev', 'Add', 'Ins', 'Ed', 'Del'. Below that is the section 'Earnings previously applied: -' with a table.

	Code	Name	Main Run	Amount	Quantity
1	987	Medical Allowance	2	25,000.00	0.00
2					

Next Prev Add Ins Ed Del

Earnings previously applied: -

	Code	Name	Main Run	Amount	Quantity
1				0.00	0.00

Slide notes

Slide 45 - Slide 45

The screenshot shows a web browser window with the address bar at localhost/ies. The page title is 'IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.' The interface has three tabs: '1 Main', '2 Earnings', and '3 Deductions'. The 'Deductions' tab is active. Below the tabs, there is a section titled 'Current and future earnings: -' containing a table with the following data:

Code	Name	Main Run	Amount	Quantity
1 987	Medical Allowance	2	25,000.00	0.00

Below the table are buttons for 'Next', 'Prev', 'Add', 'Ins', 'Ed', and 'Del'. Underneath is a section titled 'Earnings previously applied: -' with a table containing one row:

Code	Name	Main Run	Amount	Quantity
1			0.00	0.00

Slide notes

Slide 46 - Slide 46

The screenshot shows a web browser window with the address bar at localhost/ies. The application title is 'IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.' The interface has three tabs: '1 Main', '2 Earnings', and '3 Deductions'. The 'Deductions' tab is active, displaying two sections:

Current and future deductions: -

Code	Name	Main Run	Amount	Quantity
1				

Deductions previously applied: -

Code	Name	Main Run	Amount	Quantity
1			0.00	0.00

Slide notes

There are also some Secondary Deduction options available, but we will not include any at this time.

Slide 47 - Slide 47

Firefox

IES Web Client 8.6

localhost/ies

IES Web Client 8.6 © INFOLAB 1994-2013, All Rights Reserved.

1 Main 2 Earnings 3 Deductions

Payee Payroll Set

Save
Quit

Employee No: 2001 Kelly Mark Donald Payroll Identity: Agri Flex Estates

Settings: - Pay History: -

State: Active

First Main Run:

Emp Status: KBT - Monthly, Permanent

Natura Status: *

Basic Pay Rate: 2,000,000.00

Fixed Premi Day Rate:

	Exec	MainRun	SubRun	Pay From	Pay To
1					

Created By: Infolab Last Upd By:

Created On: 23/10/2013 @ 13:25 Last Updated:

Slide notes

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Firefox

IES Web Client 8.6

localhost/ies

Google

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Payroll Master: Maintain Payee

Employee No

Title

Name

Pay Group

	Payroll(s) to Include with	Status
1		

Dbt-click an empty line to add a Payroll.
Dbt-click a Payroll line to configure it.

Created By Last Upd By

Created On Last Updated

[Save](#)
[Quit](#)

Slide notes